

Sadiya Murtala

Tech Support & Online Event Specialist

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September 22, 2021

Association for Progressive Communications (APC)

RE: Tech Support & Online Event Specialist

Dear Hiring Manager,

As an experienced Tech Support & Online Educator, the advertisement for Tech Support & Online Event Specialist with Association for Progressive Communications (APC) sparked my interest. When reviewing the position requirements and your organization's website, I was excited to find that my qualifications and personal strengths align with your needs and mission.

I bring a comprehensive set of skills that I believe will be valuable to Association for Progressive Communications (APC). In my Tech Support and Educator role, I honed my abilities in Knowledge sharing/continuous learning and Managing day-to-day project activities that includes; oorganizing project meetings; and following up on deliverables and updating project statuses ,Planning and developing online activities like sessions, meetings and seminars, Providing technical support during the events to speakers and participants, Writing and updating technical documentation and other reports,Organising and leading trainings for online event. A Strong interpersonal and relationship-building skills, with the demonstrated ability to engage and influence others, providing a firm foundation for the Tech Support & Online Event Specialist position.

My leadership, people-centric nature, and compassion have afforded me excellent communication skills. I am excited to contribute my talents and proficiency in problem-solving toward your team efforts. As a tech support and educator with a proven track record in Problem solving, people's management, and Communicating information and ideas, my focus on helping others to achieve the desired result has been a beneficial asset throughout my career.

Please review my enclosed resume for a more in-depth illustration of my work history and accomplishments. I would appreciate the opportunity to interview at your earliest convenience. I'm eager to discuss how my personality and background fit the Tech Support & Online Event Specialist role.

Thank you for your time and consideration of my candidacy.

Sincerely,

Sadiya Murtala.